

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 20 SEPTEMBER 2021 in the MEMORIAL HALL**

Councillors present Mr Roland Stretch, Miss June Cohen-Kingsley, Mr Stephen Jones, Mr Alan Connor,
Mrs Joanne Bateman

Clerk Mrs Doreen Brookes

3040 **To receive apologies for absence** Cllr S Scothern due to illness, Cllr T Scott

The members were saddened to hear of the sudden death of Cllr Scott's husband and sent their condolences

Standing Orders were suspended for the Open Forum

Open Forum

Present Mr D Liptrott

- Mr Liptrott raised concerns about safety on Hest Bank Lane, especially the narrow section between Sunningdale Avenue and Highfield Drive where there is no pavement. Some years ago white lines were put down in this area to give some pedestrian protect but they have become worn. The Parish Council agreed to contact County Council to report this and to request the renewal of the white lines. Mr Liptrott is also to make contact with the County Council.

Mr Liptrott left the meeting and Standing Orders were reinstated.

3041 **To record Declarations of Interest**

none

3042 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 19 July 2021 and the extraordinary meeting held on Monday 23 August 2021.
They were duly signed by the Chairman

3043 **Progress Reports** *(for information only)*

- The NHS and Keyworkers bench has been delivered. It is to be placed on Peacock Lane garden, towards the centre beneath the trees.
- Notices concerning the safety of memorials at the Burial Ground and the responsibility for their maintenance have been placed in the local press, Morecambe Visitor and Lancaster Guardian, and also displayed on notice boards throughout the parish It is also intended to publish the notice on the Council's website and on 'Facebook'.
- Members were reminded about the AGM of the Memorial Hall charity and requested to try to encourage new committee members.
- It is noted that the Bowling Green hedge has been cut and the Council's request adhered to.
- Annual Remembrance Sunday Service, in previous years this was usually held in the Memorial Hall at 4.00pm -It had been suggested that a short service of remembrance and dedication of the wreaths could be held at the hall at 11.00am following the joint churches service. However it was decided not to hold a service at the hall this year but to review it in the future. Wreaths will still be placed on the remembrance plaques in the hall.

3044 **Administration**

Neighbourhood Plan Steering Group-the Neighbourhood Plan is now very close to completion and the next stage is its publication on the website before going to Lancaster City Council for ratification. Some concern has been raised about how this can be done because the website is not yet fully live and accessible.

Website and Facebook; further contact has been made with Tech-Hub, however due to the illness of the present webmaster there has been difficulty in accessing the passwords for the site and therefore the ability to make changes. It has been suggested that a new website is set up in a slightly different name and then at a later date data from the present one can be transferred to it. Tech-Hub have been asked to look into this.

More information is needed about the Facebook page, the access and control of input on to it.- referred to next meeting

Screen at the Londis Store; an offer has been made for the Council to rent an information screen at £1.00 per week. Information from the Council or other associated bodies can be put on the screen.

Resolution: to agree to renting the screen.

A consultation is being held by the Boundary Commission on the Lancaster City Council electoral wards. The present ward would be split into two, Slyne North and Slyne South. There were strong objections to the proposal as it was thought that it would be unviable and that in all probability the Slyne South ward would lose identity with the parish as a whole.

3045 Financial Matters

Approval was given to the monthly summary of receipts and payments

Current account £6243.16 Savings account £185,726.13

Annual Audit Return for the year ended 31 March 2021 -this has now been completed by PKF Littlejohn LLP. No matters of concern were raised.

Resolution: to approve and accept the audited Annual Return and the auditor's report.

A notice of conclusion of the audit is to be displayed on the main council notice board immediately and posted on the council's website as soon as this is possible.

Consideration of the insurance policy for 2021/22; the insurance is due for renewal on 1st October 2021. As in 2020 it was decided to take out a policy through BHIB on a three year renewal basis it was formally agreed to continue this arrangement and to pay the renewal premium of £882.43.

Consideration of opening a new additional bank account; enquiries have been made at three high street banks and all open new business accounts online. Consideration needs to be given to the type of account, the number of signatories, account access. A further suggestion was to contact TSB and therefore left in abeyance until the next meeting.

3046 Open Spaces

Recreation field; further work has still not been carried out by Duncan Ross Contractors. The planning application for the MUGA is proceeding, additional information from Natural England that was required has been submitted to Lancaster City Council.

As there has been so much delay by Duncan Ross in completing the work, it was suggested that it might be time to consider other contractors and to enquire about quotations for a MUGA. This is to be followed up. It was noted that there has been some vandalism to a litter bin in the children's play area on the recreation field, apparently caused by a group of youths on cycles.

Open space annual inspections- not all yet returned; no major problems were highlighted and a few small problems will be dealt with. It was suggested that consideration may need to be given to the replacement of the bus shelter on Hest Bank Lane because of graffiti damage.

Road off Marine Drive; it has been brought to attention that the road surface has potholes and is in poor condition in some places. The filling of the potholes is to be investigated but any major resurfacing will be referred to the budget discussions in the New Year. It was agreed to purchase a litter bin from Glasdon and this will be placed in the area where the road widens. It was also agreed to purchase a sign to indicate the passing place and that there is to be no parking there

A request had been made for a French boules area at the recreation field; however further requested information had not been received and a decision was deferred.

3047 Highways

A Speed Concern Submission has been made to Lancashire Road Safety Partnership for roads in the centre of the village. However no reply has been received. Contact is to be made with County Cllr Stewart Morris for support.

3048 Planning Applications

Application received
 21/00999/FUL 2 Aysgarth Drive, Slyne, LA1 2ET
 No issues were raised on this application

Some information had been received about a proposed housing development by Oakmere Homes off Fulwood Drive, Bare, Morecambe. The development land is within the Slyne with Hest parish boundary. Comments have been sent to Lancaster City Council and the agents, Smith & Love.

Applications permitted
 Notification of a Tree Protection Order-now confirmed
 TPO 683(2021) 39A Hest Bank Lane, Hest Bank, LA2 6DB

3049 **Payment of Accounts**

Approval was given to the transfer of £2000 from the Deposit Account to the Current Account

Approval was given to the payment of the accounts as listed:

Cheque	122427	Envirocare Maintenance Solutions	816.00	grounds maintenance -August
	122428	Viking	65.60	printer cartridges
	122429	PKF Littlejohn LLP	360.00	audit fee
	122430	Mr A Connor	126.17	materials play area repairs & signs
	122431	Mrs D Brookes	877.70	clerk's salary
	122432	Petty cash	21.34	sundry items
	122433	Mrs D Brookes ref. JPI Publishing Ltd	432.77	newspaper advert. -burial ground
	122434	Mr S Brade	421.14	groundsman's work and materials
	122435	BHIB Ltd	882.43	insurance renewal fee
	122436	David Ogilvie Engineering Limited	1626.00	purchase of NHS/Keyworkers seat
	122437	Envirotech NW Limited	394.80	report for planning application
	122438	Slyne Village Londis	52.00	hire of information screen

3050 **Matters raised by members for future consideration**

None

3051 **Date of next meeting**

Monday 18th October 2021 at 7.00pm

The meeting was declared closed at 8.57pm